

Call for Papers on the Portuguese Economy and the role of the Insurance Sector

Rules

1 - **Aim:** To encourage the writing of scientific articles contributing to the identification of problems and to the implementation of economic policy in Portugal, in the perspective of the contribution that the insurance sector can make in these areas.

2 – The **manuscripts** must be original and of high scientific quality, and must draw relevant conclusions to economic policies to be implemented in Portugal. The use of empirical data is a preferential factor. Manuscripts may be written in Portuguese or English.

3 - The **call** comprises two stages, which are obligatory, and the deadlines will be included in the call announcement:

- The first stage is the submission of a proposal or a draft manuscript,
- The second stage is the manuscript submission.

4 – In the **first stage**, authors whose works do not meet the conditions required on the invitation will be informed of their exclusion within 10 working days. Authors who do not receive any communication are cleared for the second stage.

5 - In the **second stage**, authors must submit the manuscripts by the date indicated in the announcement of the invitation to me.papers@gee.min-economia.pt. Each manuscript must be attached to the **submission** message in a file without identification of it(s) author(s) and must follow the editing specifications indicated in the annex. The body of the message must include the name, full postal address and e-mail of the author(s) and identification of the corresponding author.

6 – Still in the second stage, the preselected manuscripts will be **evaluated** by a Scientific Committee, which will sort them by their scientific quality and contribution to economic policy solutions to Portugal. The final decision on the manuscripts will be communicated to the author(s).

7 – The author(s) must make available all the **information related to the manuscripts** requested by the Scientific Committee and must justify in detail the non-delivery in case of legal impediment.

8 - **Prize:** The authors of the 3 best manuscripts selected by the Scientific Committee will receive the amount of 3.000 euros (per article), subject to the participation on a conference to be organized by the Portuguese Insurers Association (APS) and the Research Office (GEE) of the Portuguese Ministry of Economy, on a date to be determined. The Scientific Committee may decide not to award prizes if the articles do not disclose the minimum quality required. There is no appeal to these decisions.

9 – The manuscripts submitted may, at the option of each entity, be published as **working papers** in the portal(s) of the organizer(s) of the call and may be later, by option of the authors, published in scientific journals. The winners are also available to participate in a one-off initiative, promoted by the Portuguese Insurers Association, to publicize the articles to their Associates, if this is to take place.

10 - The personal data provided by the candidates will be processed for the following purposes:

- (i) Management of its participation in the call,
- (ii) The award of the Prizes and
- (iii) The possible compliance with legal obligations.

11 - The personal data processed for the above-mentioned purposes shall be kept for the period of time necessary until the award of the Prize is made and for the period of time strictly necessary for the fulfillment of legal obligations.

12 - The data subject can exercise their rights of access, rectification, erasure, limitation and opposition to the treatment by sending an electronic message to me.papers@gee.min-economia.pt.

13 - The data subject also has the right to make a complaint to the personal data protection control authority (National Data Protection Commission) related to the process of submitting applications or of awarding the Prize now established.

14 - The organizing entity(ies) may decide to cancel the invitation at any time.

Annex: Instructions for Authors

1. Submission.

The contents of the papers shall be of the sole responsibility of the authors and their publication shall not imply the agreement with its content by the organizing entities of this call. All submissions should preferably be sent in Word or Pdf format to the address mentioned in the regulation. Papers can't exceed 40 pages in total (with cover, attachments, etc.).

2. The manuscript.

Manuscripts must be typed in Arial 9 pt with a one and a half spacing throughout, with a 3 cm left-hand margin. The text and references should be checked thoroughly for errors before submission. Papers should normally be divided into headed sections.

3. Title page.

The first page of the manuscripts must contain: a full title of no more than 75 letters and spaces; an abstract of no more than 300 words; JEL codes and Keywords.

4. Abbreviations.

Any word or words to be abbreviated should be written in full when first mentioned followed by the abbreviation in parenthesis.

5. Tables and illustrations.

Tables (and illustrations of any kind) should be numbered sequentially and headed with short titles.

6. Acknowledgements.

Acknowledgements should appear at the end of the text.

7. References.

All citations in the text should refer to:

- Single author: the author's name (without initials, unless there is ambiguity) and the year of publication;
- Two Authors: both authors' names and the year of publication;
- Three or more Authors: first author's name followed by "et al." and the year of publication.

In the list of references, references must be sorted out first alphabetically and then further sorted out chronologically if necessary.

More than one reference from the same author(s) in the same year must be identified by the letters "a", "b", "c", etc., placed after the year of publication. Examples: "(as demonstrated in Allan, 1996a, 1996b, 1999; Allan and Jones, 1995)". "Lee et al. (2000) have recently shown".

References must be double-spaced and must be in the following form:

- Eaton, B. Curtis, and Richard G. Lipsey (1989) 'Product differentiation,' in *Handbook of Industrial Organization*, Vol. 1, ed. R. Schmalensee and R. Willig (Amsterdam: North-Holland)
- Diewert, W. Erwin, and Alice O. Nakamura, eds (1993) *Essays in Index Number Theory*, Vol. 1 (Amsterdam: North-Holland)

Citing and listing of Web references.

At least the full URL must be given. Any additional information, if known (name of the author(s), dates, reference to the origin of the publication, etc.), should also be indicated. Web references may be listed separately (e.g., under a different heading after the list of references) under a different heading if desired, or can be included in the list of references.

8. Footnotes.

The footnotes should be numbered consecutively in the text and gathered at the bottom of each corresponding page.

